

SSD/SROA Annual Joint Board Meeting

9:00 A.M. on Friday, May 15, 2026

Sunriver Public Safety Building

57475 Abbot Drive, Sunriver, Oregon 97707

* Instructions for joining the meeting remotely are on last page of this document

Meeting Agenda

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
 - a. SSD Board Roll Call
 - b. SROA Board Roll Call
4. Public Input
5. Welcome/Opening Comments - Fister/Burke
6. SROA Rules Enforcement Update – Rasic/Lewis
7. Pathway and Road/Intersection Updates - Lewis
8. Police and Fire Statistics Review - Rasic/Fister
9. Emergency Communications Update (LRAD and SR Alerts) - Rasic
10. Fire Protection Workgroup - Lewis
11. Coordination on External Activities - Fister/Lewis
12. Transient Lodging Tax (TLT) Update and Discussion - Fister/Burke
13. Other Business
14. Motion to Adjourn

Please note board meetings are subject to last minute agenda additions, deletions, and changes.

Individuals needing special accommodations must request such services at least 48 hours prior to the meeting.

To request accommodations or services, call 541-585-1400 or email ssdadmin@sunriversdor.gov

INSTRUCTIONS TO PARTICIPATE REMOTELY

Public Comment Participation via Microsoft Teams

Members of the public wishing to provide comment during the designated Public Comment period listed at the beginning of this agenda may participate remotely through Microsoft Teams using the link below.

Join: <https://teams.microsoft.com/meet/27218878171055?p=iswWpXYXypnlGOgEjw>

Meeting ID: 272 188 781 710 55

Passcode: zE3bZ6dy

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SUNRIVER FIRE DEPARTMENT / Memorandum

Date: May 6th, 2026
To: SSD Board of Directors & SROA
From: Bill Boos, Fire Chief

Subject: **Deschutes County/SSD Annual Meeting – May 15th, 2026**

A) Calls for Service

- Emergency response activity update provided to the Boards.

B) Administrative Update

- Successfully settled a 4-year labor contract.
- Active participant in the La Pine Basin All-Lands Partnership.
- Worked with the Oregon Fire Chiefs Association on forestland classification issues.
- Member of the Deschutes County Emergency Management Planning Committee.
- Chief Boos serves as Fire Defense Board Chief for Deschutes County:
 - Assisted with Alder Springs Fire and Flat Fire.
- SROA hosted a Wildfire Preparedness Fair at SHARC. (April).
- Chief Boos serves on OSFM Incident Management Teams (IMT).
- Chief Bjorvik serves on USFS Incident Management Teams.
- Conducted a Pre-OSHA inspection of department facilities.
- Completed DPSST accreditation.
- Instructed at the USFS Interagency IMT Type 3 Workshop.
- Met with La Pine Fire Department Board.
- Member, Deschutes County Transportation Safety Advisory Committee.
- Participating on:
 - OSFM Wildfire Staffing Committee
 - OSFM Staffing Grant Evaluation Committee
- Attended Newberry Regional Partnership meeting.
- Deschutes County initiated the Natural Hazards Mitigation Plan update.
- Attended Ridgetop to Rooftop Conference.

- Met with SROA regarding home hardening and defensible space.

C) Operations Update

- Received new Self-Contained Breathing Apparatus (SCBA)
 - Total cost: \$175,000.
- All members completed annual physicals.
- Firefighter training completed:
 - Wildland Fire Operations
 - Prescribed Fire (USFS & ODF)
 - Vehicle Extrication
 - Structure Fire Operations
 - EMS & EMS Case Review (Physician Advisor)
 - Ventilation (Structure Fires)
 - Water Rescue
 - Ice Rescue
- Deployments:
 - Deputy Chief Bjorvik (IMT Type 3):
 - Sunrise, Flat, Marks Creek, Black Rock, Willow Fires
 - Chief Boos (OSFM IMT):
 - Cram Fire, Alder Springs Fire
- Utilized OSFM Upstaffing Grant.
- Oregon experienced 6 Conflagration Fires; 3 in Central Oregon.

D) Community Events & Outreach

- Kids' Day at The Village
- 4th of July at The Village
- National Night Out
- Sunriver Resort Employee Appreciation Luncheon
- Otter Run
- Harvest Festival at The Village
- Halloween at The Village
- Wonderland Express
- SROA Health Fair
- Central Oregon Chaplains BBQ
- Coffee with the Chiefs
- Multiple station and building tours



Sunriver Fire Department Fire and EMS Calls March 2025 - March 2026

Fire Responses

Structure Fires: 7
Wildland Fires: 12
Illegal Burning: 16
RV/Vehicle Fires: 4
Misc. Fires: 7
TOTAL CALLS: 46

EMS Responses

Transports: 204
Non-Transports: 144
Station Walk-In: 9
TOTAL CALLS: 357

Ambulance Billing Total:
\$479,027

Misc Stats

Motor Vehicle Crashes: 22
Mutual Aid Given: 84
Mutual Aid Received: 19
Training Hours: 3840

Public Assist

Service Calls/Public Assist: 25
Hazmat/Natural Gas Leaks: 20
Knox/Smoke Alarm Installs: 23
Cancelled Calls/Good Intent: 122

Response Times

Turn-Out Time (dispatched to leaving station): 1 min 59 Sec
Response Time (dispatched to arriving on scene): 8 min 5 sec
Scene to Service (leave scene to back in service): 48 min 46 sec



SUNRIVER POLICE DEPARTMENT

MEMORANDUM

TO: SSD BOARD OF DIRECTORS
FROM: PETE RASIC, CHIEF OF POLICE
DATE: FEBRUARY 16, 2026
SUBJECT: 2025 ANNUAL REPORT

Administrative:

Personnel:

- Hired Police Chief Rasic, Police Officers Allen, Piontek, and Conway
- Hired Executive Assistant Fobi
- Police Captain position “frozen” for first six months of fiscal year.
- Captain position reclassified to Lieutenant
- Promoted Lt. Van Meter
- Hired six seasonal Bike Patrol members.
- Police Chief Lopez, Police Captain Kornblum, Police Sergeant Davis, Police Officers Wilson, Guffey and Mann resigned
- Administrative Executive Warren resigned
- Chief Rasic served as COLES Chairperson
- Two new UAS drone operators selected

Managerial:

- Relocated to new Public Safety Building
- Completed Northwest Accreditation Alliance certification
- Developed and implemented employee annual evaluation process
- Major updates made to Field Training Manual (FTEP)
- Created new Training Manual for Citizens Patrol
- Major edits made to Sunriver Police Department Policy
- Social Media campaign to increase communication with the community
- Ongoing negotiations with SROA for homeowner rules enforcement
- Ongoing negotiations with SPOA for new collective bargaining agreement
- Continued monthly in-service training to meet and exceed State requirements
- Hosted OACP Small Agency Conference in October
- Assisted in the planning and execution of the annual Central Oregon Women in Law Enforcement’s Junior Women’s Law Enforcement Academy.

Activity Report:

This report summarizes Sunriver Police Department activity from January through December 2025. During this period, officers demonstrated a high level of proactive policing, strong traffic enforcement, and consistent community engagement.

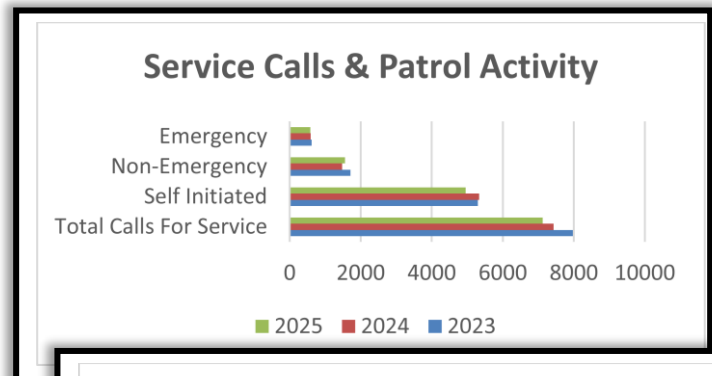
Officers handled 7,124 calls for service, with nearly 70% generated through officer-initiated activity, a vital tool in crime prevention and community engagement. Traffic enforcement remained a priority, with 1,964 traffic stops resulting in 568 citations, the majority for speed related violations that directly impact roadway safety.

Sunriver officers initiated 322 criminal cases encompassing 408 offenses and made 83 arrests involving 120 charges, which is consistent with previous year’s reporting. At the same time, officers maintained a strong community presence, completing 1,052 security checks and participating in 802 community-policing events.

Overall, the data shows a department that remained busy, visible, and proactive throughout 2025, balancing enforcement, crime prevention, and community service in a manner consistent with Sunriver’s expectations.

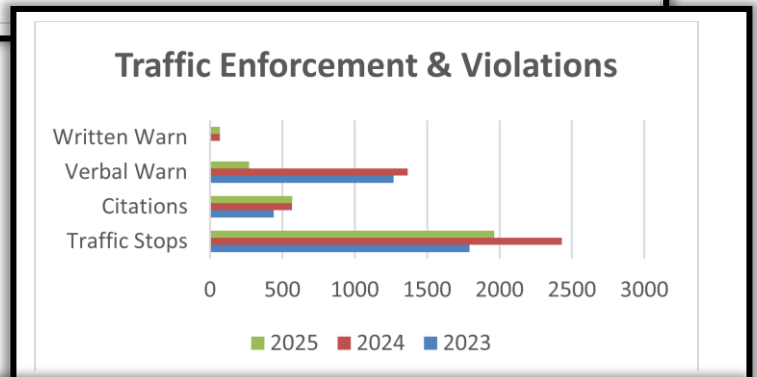
Overview of Service Calls and Patrol Activity

Service Call Category	Total Count
Total Calls for Service	7,124
Self-Initiated	4,956
Non-Emergency	1,558
Emergency	586



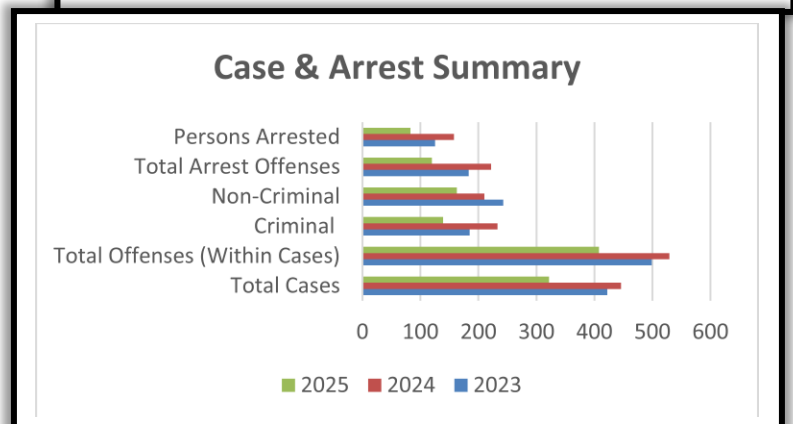
Traffic Enforcement and Violations

Outcome	Count
Total Traffic Stops	1,964
Citations Issued	568
Verbal Warnings Issued	269
Written Warnings Issued	68



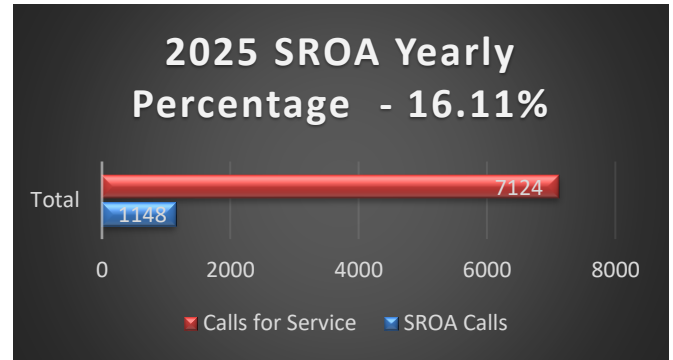
Case and Arrest Summary

Category	Total Count
Total Cases	322
Total Offenses (Within Cases)	408
Non-Criminal	163
Criminal	139
Total Arrest Offenses	120
Persons Arrested	83



SROA Rules Violation Response

Month	2025 Calls	Calls for Service	Percentage
January	65	515	12.62%
February	50	474	10.55%
March	53	546	9.71%
April	59	424	13.92%
May	86	606	14.19%
June	137	748	18.32%
July	185	860	21.51%
August	259	898	28.84%
September	71	643	11.04%
October	56	461	12.15%
November	52	437	11.90%
December	75	512	14.65%
Total	1148	7124	16.11%



Bike Patrol

The Sunriver Bike Patrol is composed of local young adults with an interest in public safety, many of whom are exploring future careers in police or fire service. They are trained in both police and fire operations, expanding their usefulness and responsiveness in the field.

In 2025, the department staffed six bike patrol members, more than in prior years. That investment paid off. From May through September 2025, Sunriver's seasonal bike patrol made nearly 8,000 civilian contacts with residents and visitors. Bike patrol officers served as community ambassadors, promoted and enforced bike-path safety, and supported patrol operations, particularly in areas not easily accessed by vehicle. The program delivered measurable engagement, improved safety, and strong community value.

Citizens Patrol

Much of our operations at the Police Department would not be possible without the help from the Sunriver Citizens Patrol. They are there from the very beginning of our community events through the very end. In 2025 alone, Citizen Patrol volunteers gave over 1,633 hours of their time, provided 854 assists to the public, and completed 251 house checks. Sunriver is safer and stronger because they choose to show up. We are truly grateful for everything they do.

Community Events:

- PSB Open House & Tours
- Kids Day in May
- Law Enforcement Memorial
- 4th of July
- Coffee with a Chief
- Community Shredding Event
- National Night Out
- Employee Appreciation at the Resort
- Three Rivers First Day of School

Fraud Protection Training
Halloween at the Village & The Door
Otter Walk
Resort Grand Illumination
Shop with a Cop
Wunderland Express



Sunriver Service District

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57475 Abbot Dr, Sunriver
PO Box 2108, Sunriver, OR 97707



MEMORANDUM

Date: May 1, 2026
To: Deschutes County Budget Committee
From: Sunriver Service District Board and Staff
RE: Fiscal Year '27 Budget Summary

The Sunriver Service District is pleased to deliver its Fiscal Year '27 Budget for approval. The District remains conscious of its mission to provide public safety for the Sunriver community and support partners in the surrounding area. We also remain diligent in our use of taxpayer funds.

'25/'26 Fiscal Year Recap

The District is projected to conclude FY26 under budget with a surplus. This outcome is largely attributable to vacancies in several key positions within the Police Department. Additionally, the District experienced higher-than-anticipated revenues, including reimbursements pursuant to ORS 181.610, tax refunds related to prior overpayments, and significant conflagration fire reimbursement.

Forward-Looking Budget Adjustments

The District is currently renegotiating two contracts with the Sunriver Owners Association (SROA): Bike Patrol and Rules and Regulation Enforcement. In prior years, the contracted amounts were insufficient to fully cover the cost of providing these services. Negotiations are ongoing. However, if agreements are finalized, a budget adjustment may be necessary to account for increased revenue and corresponding expenditures, including the establishment of a Bike Patrol budget. A Bike Patrol budget was not included in the FY27 proposed budget, as no contract was in place at the time of submission. We anticipate that any adjustments would essentially be cost-neutral to the existing budget.

'26/'27 Fiscal Year Budget

715 Operating Fund

The Operating Fund (715) supports the personnel, materials, and services required for the District's day-to-day operations. Revenues are projected to increase by 3.38%, reflecting the fact that the District's boundaries are largely built out, limiting significant growth.

Personnel costs are expected to rise by 6.44%, driven primarily by cost-of-living adjustments required under existing labor agreements, as well as increases in insurance expenses. Materials and services are projected to increase by 7.40%, due to higher costs for health and property insurance, building utilities, and various contracted services.

No contribution to the Reserve Fund is included in this budget. However, the Board will consider transferring a portion of the FY26 surplus to the Reserve Fund.

One full-time equivalent (FTE) position will be eliminated after the summer through the discontinuation of the Community Service Officer (CSO) role within the Police Department. No additional vacancies have been incorporated into the current projections; however, based on prior years, it is anticipated that retirements or resignations may help reduce the projected deficit.

716 Reserve Fund

No contribution to the Reserve Fund is included in this budget. However, the Board will consider transferring a portion of the FY26 surplus to the Reserve Fund. The capital budget includes several key investments for both the Fire and Police Departments. For the Fire Department, planned expenditures include the replacement of one vehicle, the replacement of two LifePak 35 units, and the procurement of a replacement ambulance. The ambulance purchase is likely to push to FY'28, but we are including the possibility of early delivery. For the Police Department, the budget provides for the replacement of two vehicles as well as the purchase of a Genasys LRAD 100X system.

717 Public Safety Building Fund

The majority of planned expenditures within the Public Safety Building Fund have been completed, and transaction activity within the account has declined significantly. The District is currently evaluating deferred projects and ongoing maintenance needs to determine next steps. Loan debt service will continue as scheduled through 2032.

Future Initiatives

The District continues to engage in negotiations for a new collective bargaining agreement for Police personnel, following the successful settlement of the Fire contract last year. All departments have incorporated a 3% cost-of-living adjustment (COLA) for personnel in the current budget.

The District recognizes the importance of maintaining fiscal discipline, particularly given the limited ability to increase tax collection rates in the foreseeable future. Accordingly, the District will continue to evaluate and pursue a range of strategies to manage expenditures and identify potential revenue opportunities.

We appreciate your work on the Budget Committee and respectfully ask for approval of the Sunriver Service District FY'27 budget. Thank you.

**Sunriver Owners Association (SROA) – SROA Fire Protection Workgroup
Board of Directors Work Session – March 20, 2026
Five-Point Directive (Draft #1) - Workgroup Creation
James Lewis, General Manager, Patti Gentiluomo, Natural Resources Director**

Background and Purpose

Per direction from the SROA Board of Directors as part of their 2026 work plan and subsequent discussions at the December 2025 and January/February 2026 Board work sessions, SROA staff will create an on-going Workgroup to examine current/existing fire protection efforts in the community and to also explore the potential need for additional efforts to fill any identified gaps.

The Workgroup will include community members (owners and community partners), as well as SROA staff and associated agency participation as may be pertinent and available depending on the time of year. The process will include Workgroup review of the existing processes and plans, such as Firewise USA recognition, Sunriver Community Wildfire Protection Plans, the SROA Ladder Fuel Reduction (LFR) Plan, collaboration with agency partners (Sunriver Fire and Police Department, Deschutes County, Oregon Department of Forestry, Oregon State Fire Marshal, U.S. Forest Service, etc.), including review of such under legal requirements, best practices and suggested guidelines. This Workgroup is expected to meet in a regular manner as staff and necessary personnel may be available and make periodic recommendations to the SROA Board of Directors and consideration by the Sunriver owners/community. Such recommendations could include amendments to existing plans and rules (such as the LFR Plan, Sunriver Rules and Regulations and Design Manual). It is expected that early meetings will include educational components for community members participating in the Workgroup as well as owners in general. Overall, the intent is to explore all factors that are currently and could be implanted in Sunriver to make the community as fire resilient as possible.

One of the primary goals of the project is to fully inform the Workgroup participants of past, current and proposed future efforts for fire protection and then identify potential gaps that could be addressed. Upon such education, the Workgroup will examine existing compliance efforts, plans, processes and documents to discuss potential amendments to fill gaps in community fire protection efforts. It is expected that multiple policy issues will arise where there is community/owner disagreement – hence owner review and participation in the recommendations coming from Workgroup will be an important part of informing the Board for their decision-making process. The community (owner) outreach will likely include public meetings/owner's forums on suggested actions coming from the Workgroup prior to any formal amendments to existing documents and plans. The intended result is to have an ongoing examination of the evolution of fire protection rules, guidelines and practices that could be considered to make Sunriver a more fire protected and resilient community. Also, if there are amendments to existing plans, procedures and rules, the desire is that by utilizing the Workgroup to explore such any future amendments will be clear and objective and supported by owners.

Notwithstanding the basic desire to provide a fire resilient community, an overarching goal is to retain the high standard of livability that such planning and associated regulations are intended to ensure – this has been part of the underlying history of Sunriver since its inception in 1968. The integrity of blending the urban community within a forested environment that has developed since 1968 is of the utmost importance and must be retained in order to continue to enhance the quality of life, retain the natural environment and preserve property values.

As stated above, an important part of the output from the Workgroup will be the input of community stakeholders. The Workgroup will be comprised of representatives that include a variety of owners to the greatest degree possible (including full-time residents, part-time residents and owners who rent their property), agency partners (SSD/fire/police/ representatives, Deschutes County, Oregon

Department of Forestry, Oregon State Fire Marshal, U.S. Forest Service, etc.) as necessary and available community partners (Resort, Village, Sunriver Nature Center and Observatory, Airport, etc.), SROA Board liaisons and SROA staff. The following membership is requested:

- SROA Board liaisons
- SROA Staff
- Owners (full-time residents, part-time residents, rental property owners)
- SSD/Fire/Police staff as necessary
- Agency Partners - Deschutes County, State Fire Marshal, Oregon Department of Forestry, U.S. Forest Service, etc., as may be applicable (not formal members, but brought in as necessary to provide education and input on their agency and recommendations from the Workgroup)
- Community Partners (Village, Resort, Nature Center and Observatory, Rental Property Managers)
- SROA legal counsel for document review

It is not expected that there will be a sole final product from the Workgroup as there would be from a Task Force. Rather, it is expected that as various elements of existing plans, legal requirements, guidelines, etc. are explored, there will be periodic recommendations for amended/updated fire protection related plans, Rules and Regulations, Design Manual Rules, etc., (with an emphasis on considering recognized gaps) that will be presented to the SROA Board.

Workgroup Creation

Pursuant to the SROA By-laws and associated Committee, Task Force and Workgroup policy, the creation of a Workgroup is permitted, and can be created by the SROA Board pursuant to a five-point directive adopted by the Board

Suggested Five Point Directive per SROA By-laws and Committee Policy.

1. Scope of work with anticipated completion date

- Creation of the Workgroup with specific members appointed as referenced herein.
- Elements of the Workgroup Assignment.
 - Interviews with staff, partner agency and other Workgroup members as necessary and available to provide initial education on the existing fire protection plans, processes and rules applicable to Sunriver.
 - Identify potential gaps in fire protection and consider what is necessary to address the gaps – including: legal/law implementation, SROA policy implications, costs, staffing needs, rule and regulation amendments, design guideline amendments, changes to enforcement protocol, etc.
 - Consider the possible need for subgroups comprised of Workgroup members and appropriate staff/agency partners to explore specific issues.
 - Workgroup will provide updates to the Board of Directors for consideration and direction.
 - Provide periodic recommendations to the Board of Directors.
 - Be a source of information to the owners/community, including participation in owner's forums, presentations and Q&A.
- Timeline – Workgroups are on-going with the degree of work necessary at any given time dependent on factors such as availability of staff and agency partners to participate (i.e. fire season limitations), changes to applicable law and policy direction from the Board of Directors. Assuming the Workgroup is formally approved by the SROA Board in April 2026, the Workgroup will begin meeting during the Spring of 2026 and monthly thereafter (however, this will be partially determined by the Workgroup itself and the availability of community partners to participate).

- Report monthly to the SROA Board as part of the Friday work sessions.
 - Periodic recommendations to the Board as deemed appropriate by the Workgroup.
2. Regulatory background information
Sunriver is substantially built out, with over 4,100 residences (single-family homes and condominiums in multi-family structures), and less than 60 remaining vacant single-family residential properties. Sunriver also has Resort, Commercial, Public Service and community related development. The community is governed by Deschutes County for the implementation of State and local (County) development regulations, State law for fire/wildfire response regulations and the private SROA regulations for the community that consist of its own governing documents (primary of which are: Articles of Incorporation, Bylaws, Consolidated Plan, the SROA Design Committee Manual of Rules and Procedures, the Sunriver Rules and Regulations, The Sunriver Ladder Fuels Reduction Plan and other declarations and development requirements affecting individual properties). Deschutes County administers adopted County Code (including local laws and ordinances, land use and building regulations, environmental health rules, and the like). SROA administers all of the governing documents listed herein. Notwithstanding the County and SROA governance, Sunriver also has a police and fire departments administered as part of a separate tax district (the Sunriver Service District) – these are two of the partner agencies.
3. Coordination requirements, accomplishing the assigned task and reporting findings
SROA staff has taken the lead organizing the Workgroup and will also take the lead in conducting the administrative elements of the project, including: organizing Workgroup meetings, keeping meeting notes, producing document drafts as necessary, providing information to owners about the project and answering questions related thereto. Also, based on existing partner agency relationships and collaboration, SROA staff will be the liaison to organize informational meetings between such agency representatives as necessary and available and the Workgroup. It is anticipated that there will be an initial poll among Workgroup members about their primary concerns regarding all fire protection efforts, as well as reviewing all existing SROA documents for applicability to this effort. The project will also include owner's forums and review of recommendations of the Workgroup as they are presented to the Board of Directors. As the primary administrator for the project, the SROA staff will assemble recommendations of the Workgroup and present such to the SROA Board for consideration of adoption.
4. Available support
Support for the Workgroup will consist of SROA staff, as well as volunteer support from the Workgroup members themselves as they are referenced herein. The intent is to have as much owner/community input, participation and direction from the Workgroup members as possible to ensure the recommended outcomes are reflective of community desires and fully inform the Board of Directors on such.
5. Other pertinent information (composition of the Workgroup)
The Workgroup will ideally be composed of the following:
- SROA Board liaisons – 2-3
 - SROA Staff – 2
 - Design Committee and Covenants Committee liaisons – 1 from each
 - Owners (full-time residents, part-time residents, rental property owners) – up to 8
 - SSD/Fire/Police staff as necessary and available - 2
 - Community Partners (Village, Resort, Nature Center and Observatory, Rental Property Manager) – 3 or 4 (one from each)
 - Agency Partners (Deschutes County, Oregon State Fire Marshal, Oregon Department of Forestry, U.S. Forest Service) – not formal members, but brought in as necessary to provide education and input on their agency and recommendations from the Workgroup

- SROA legal counsel for document review as needed

Request - The request is for the SROA Board to authorize the creation of the SROA / Sunriver Fire Protection Workgroup comprised of selected multiple owner representatives, Board liaisons, community stakeholders/partners, agency partners and SROA staff, from the categories listed above, subject to the elements provided by the 5-point directive. Following the Board authorization of the Workgroup, SROA staff will solicit for members from the groups listed above and return to the Board at a subsequent meeting for a formal appointment of members to the Workgroup. It must be noted that for proper and timely administration of the work as outlined herein, a manageable number of Workgroup participants must be maintained.

Ultimately, the recommendations of the Workgroup are intended to identify and fill the fire protection gaps that may exist in current plans, procedures, rules, etc., and make such relevant to current community operational desires and practices related to fire safety.